

REGION 8 COOPERATIVE BOARD MEETING
August 26, 2020

The regularly scheduled meeting of the Region 8 Cooperative Board was held on August 26, 2020.

Those in attendance were:

| | | |
|------------|--|-------------|
| CSD | Tori Manzi, Bob Duke, Diego Gutierrez, Marcus Mrowka | (69.62/ea.) |
| Islesboro | John Gorham | (11.94) |
| RSU 13 | Bill Pearce, Joseph Steinberger | (77.82/ea.) |
| SAD 40 | Matthew Speno, Danny Jackson, Seth Hall | (77.89/ea.) |
| SAD 7 | Jerry White | (7.49) |
| SAD 8 | Yvonne Thomas* | (24.58) |
| St. George | | (54.68) |

Bobby Deetjen, Director; Sherry Moody, Business Mgr., Kristy Hastings, Student Services Coord.; Jonmikel Pardo, Technology Director; Scott Browning, Asst Director

Absent – Loren Andrews, Gerald Weinand, Alane Kennedy (*Thomas late arrival)

REORGANIZATION MEETING

1. Chair, Jerry White, began the reorganization meeting at 7:01 P.M.

Total weighted votes: 687.21

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

2. *Nomination and Election of the Board Chair*

MOTION by Hall, seconded by Manzi, to nominate Bob Duke as Board Chair

Action: Bob Duke elected Chair

Total weighted votes: 605.65

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Abstain | Gorham(11.94): Abstain |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

3. *Nomination and Election of the Vice-Chair*

MOTION by Manzi, seconded by Hall, to nominate Matt Speno as Vice-Chair

Action: Matt Speno elected Vice-Chair

Total weighted votes: 597.38

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|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Abstain |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Abstain | Steinberger(77.82): Yes |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

4. *Nomination of Board Secretary*

MOTION by Hall, seconded by Manzi, to nominate Bobby Deetjen as Secretary

Action: Bobby Deetjen elected as Secretary

Total weighted votes: 687.21

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

5. *Nomination and Election of the Chair of Finance Committee*

MOTION by Duke, seconded by Jackson, to nominate Matt Speno as Chair

Action: Matt Speno elected Chair of Finance Committee

Total weighted votes: 609.32

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Abstain | Steinberger(77.82): Yes |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

6. *Reorganization of Committees – Appointments*

No Action (Board Members to request committee assignments)

7. *Designation of Depositories*

MOTION by Duke, seconded by Pearce, to continue to use the banking services of the First National Bank

Action: Motion Passed

Total weighted votes: 687.21

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

8. *Designation of Legal Counsel*

MOTION by Jackson, seconded by Duke, to continue to retain the services of Drummond Woodsum for legal counsel

Action: Motion Passed

Total weighted votes: 609.39

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|-------------------------------|-------------------------|----------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |

| | | |
|-------------------------------|-------------------------------|-------------------------------|
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): No |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

9. *Designation of Insurance Agent*

MOTION by Jackson, seconded by Hall, to designate Maine School Management Association as Insurance Agent

Action: Motion Passed
Total weighted votes: 687.21

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

10. *Adjournment*

MOTION by Jackson, seconded by Pearce, to adjourn the Reorganization meeting

Action: Motion Passed – Unanimous
Total weighted votes: 687.21

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

The reorganization meeting adjourned at 7:14 PM.

Bob Duke, Chair, opened the regular meeting at 7:14 P.M. **Total weighted votes: 687.21**

Board members introduced themselves as we have several new board members in attendance.

PUBLIC COMMENT – None

ADJUSTMENTS – Remove agenda item #7 (Board voted this item in June)

APPROVAL OF MINUTES

MOTION by Jackson, seconded by Speno, to approve the minutes of the regular July 22nd meeting

Motion approved
Total weighted votes: 675.27

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|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Abstain |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

MOTION by Jackson, seconded by Hall, to approve the minutes of the special August 12th meeting (as amended below)

Tori noted Joanne Richards was not in attendance at this meeting (minutes amendment).

Motion approved

Total weighted votes: 687.21

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Absent | Weinand(77.82): Absent | White(7.49): Yes |

BOARD APPROVAL OF SCHOOL REOPENING PLAN

Bobby reported that after our three largest sending schools approved their plans, we began creating our own plan. He reviewed the three tiers. Green means opening with all students in the shops spaces and won't be utilizing the smaller classrooms. Meals will be held both upstairs in the Café' and downstairs in the cafeteria (three lunches per day) to space out students. The yellow plan (hybrid plan) happens when a school cannot seat students safely in their classrooms. It would be impossible to hold classes here in a yellow plan. We would have to go to a remote plan (red). We have created two potential remote plans. In the first plan, teachers would be in the building teaching remotely to students. The second plan is teachers working and teaching remotely from their homes. (Thomas joined at 7:26 PM) The technology has been purchased to allow teachers to teach in this capacity. Joe expressed concerns about allowing students to participate remotely with home projects. Bobby explained that MACTE (Maine Administrators of Career and Tech Education) has recommended to not allow students do projects at home for liability reasons (potential injuries). Tori agreed that this is an issue from an insurance perspective. Seth asked if students could do projects as a recommendation instead. He also asked about the mask rules for students. Bobby advised that whoever enters the building must wear a face covering. However, students in programs like welding (wearing a helmet) do not have to wear a mask while in the booths. Diego felt that a red scenario should be debated only if we actually end up in that situation. He asked if there is a policy about students leaving the state and returning. Bobby advised we follow the CDC's guidance on this. We are also following screening guidelines set by the CDC (students screened at home). Anyone entering the building has to answer the six questions set by the CDC. John asked if all our students have technology available at home. Bobby reported that technology is being provided to all students, either by the sending school or us. Danny asked about the reference to playgrounds, handwashing signage for students(and staff) and a typo on page 11. Bobby will edit the document to reflect these changes.

MOTION by Jackson, seconded by Hall, to accept the School Reopening Plan, as amended

Motion approved

Total weighted votes: 711.79

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Yes | Weinand(77.82): Absent | White(7.49): Yes |

UPDATE ON STATUS OF OCCUPANCY PERMIT

Craig and Bobby attended the last planning board meeting. The meeting went very well. The fence and outdoor classroom have been taken off their agenda. The board is pleased that the noise issues have been resolved. They pointed out some changes on our landscaping plan. The Assistant CEO will be working with us on resolving all outstanding issues. Bob mentioned we have not received our As-Built

plans. We are required to provide these plans to the city and right now we are trying to figure out who is required to provide these drawings.

NOMINATIONS OF STIPEND POSITIONS

MOTION by Jackson, seconded by White, to approve the nominations for the Stipend positions

Danny asked why the Skills USA stipends are not equal and why the MELMAC stipends are reduced. Seth asked about the lack of a chair for the MELMAC Committee. Tori noted that the Mentor stipends need to be increased to \$1,100 each, per the new contract.

Motion approved

Total weighted votes: 711.79

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Yes | Weinand(77.82): Absent | White(7.49): Yes |

DATE FOR BOARD WORKSHOP

Tori explained that when Bobby was hired, the board discussed having a visioning meeting to discuss board goals. Yvonne spoke about how Maine School Boards Association did a training with the island school boards and did a great job meeting with the boards. Seth asked about how long and when they should meet. Tori felt the board should have a separate meeting and perhaps have a meal. Bob asked if we should have a facilitator for the meeting. Bobby asked if he should come up with proposed dates/times for a meeting this fall. Seth asked if Yvonne could act as the facilitator. Joe would like to see the meeting led by the board members and asked if better audio can be provided for future board meetings.

COMMITTEE REPORTS

FINANCE

Warrants and Budget

Bob reported the committee met and reviewed the warrants for July and August and the July 31st financial report. He reviewed the financial report with the board.

MOTION by Jackson, seconded by Hall, to accept and approve the warrants and budget report for July and August.

Motion approved

Total weighted votes: 711.79

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Yes | Weinand(77.82): Absent | White(7.49): Yes |

POLICY COMMITTEE

MOTION by Pearce, seconded by Jackson, to approve second reading of Policies GCOC – Evaluation and Compensation of Non-Represented Staff and GCQC – Resignation of School Employees

Motion approved

Total weighted votes: 711.79

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Yes | Weinand(77.82): Absent | White(7.49): Yes |

MOTION by Pearce, seconded by Jackson, to approve first reading of Policies ACAB-N – Sexual Harassment Policy & Procedure Notice (Delete), BEDI – News Media Services at Board Meetings, CB – School Director, CHD – Administration in the Absence of Policy (Delete), EBB – Safety and Health Education (Delete), EBCE – School Closings and Cancellations, ECAF – Use of Closed Circuit Cameras

Motion approved

Total weighted votes: 711.79

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Yes | Weinand(77.82): Absent | White(7.49): Yes |

CURRICULUM COMMITTEE

Seth reviewed the textbook requests and discussed with Bobby. There is a need for a basic drafting course and he felt the textbooks are very good.

MOTION by Hall , seconded by White, to approve the textbooks as proposed

Danny asked if these texts were being approved for Oceanside and Camden Hills. Bobby advised there was no need as the teachers in those schools taught a different curriculum.

Motion approved

Total weighted votes: 711.79

| | | |
|-------------------------------|-------------------------------|--------------------------------|
| Andrews(77.82): Absent | Duke(69.62): Yes | Gorham(11.94): Yes |
| Gutierrez(69.62): Yes | Hall(77.89): Yes | Jackson(77.89): Yes |
| Kennedy(54.68): Absent | Manzi(69.61): Yes | Mrowka(69.62): Yes |
| Pearce(77.82): Yes | Speno(77.89): Yes | Steinberger(77.82): Yes |
| Thomas(24.58): Yes | Weinand(77.82): Absent | White(7.49): Yes |

(Former) CHAIR UPDATE

Jerry talked about his enjoyment as a member of the Region 8 Board. He felt his main purpose on serving on this board is supporting an under-served group of students. Jerry plans to stay and continue to serve with the board on this mission.

DIRECTOR UPDATE

Bobby advised we have hired two custodians this summer. Currently we are looking for a part-time lunch monitor using Covid Relief funds. The maintenance staff have done an excellent job this summer. We are currently switching over our water bottle fill stations to touchless stations.

ADJOURNMENT

Bob declared the meeting adjourned at 8:14 PM. Pearce/Jackson (Unanimous)

Next Board Meeting: September 23, 2020

Robert Deetjen, Board Secretary