

**Section B: School Board Governance and Operations**

**BDE BOARD STANDING COMMITTEES**

The Board believes that standing committees can be useful to its decision-making process and in the transaction of Board business. The Board may establish such standing committees as it deems necessary to facilitate school governance and address ongoing school needs. A standing committee has only such authority as specified by the Board.

All standing committees shall be comprised of less than a majority of the Board.

All standing committee meetings are open to the public except as provided by the Freedom of Access Law and the Municipal Public Employees Labor Relations Law.

**Establishment and Functions of Standing Committees**

The following provisions apply to the establishment and functions of standing committees:

- A. All standing committees shall be established by vote of the Board. A motion to establish a standing committee shall state the purpose and responsibilities of the committee (the “charge”) and set the number of members comprising the committee.
- B. The Board Chair will solicit or if need be appoint members to a standing committee from among the membership of the Board. For existing standing committees, appointments will be made at or as soon as practicable after the Board’s annual organizational meeting.
- C. The Board Chair shall also make appointments to standing committee vacancies on standing committees that occur prior to the Board’s next organizational meeting.
- D. The term of appointment to a standing committee shall be until the next organizational meeting.
- E. Each standing committee, except for the Finance Committee, will elect its own chair.
- F. The Board Chair and Director shall be ex officio (non-voting) members of all standing committees.
- G. Any Board member may attend standing committee meetings, but only appointed members of the committee may vote.

- H. Except as authorized by law or Board action, a standing committee may research issues and make recommendations for Board action, but may not act for the Board.
- I. A standing committee may be abolished at any time by a vote of the Board.
- J. The responsibilities of a standing committee may be modified at any time by a vote of the Board.

**Authorization/Appointment of Standing Committees**

The Board shall have the following standing committees:

- 1 Personnel**
- 2. Policy**
- 3 Curriculum**
- 4. Facility/Grounds/Equipment**
- 5. Finance/Budget**
- 6. Negotiations**
- 7. Adult Education**

The Board may establish other standing committees it deems necessary in accordance with this policy.

Legal Reference: 1 M.R.S.A. § 401 et seq.

Cross-Reference: BDEA – Board Advisory Committees

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