

Section F: Facilities

FAA Maintenance and Capital Improvement Program

1. The Facilities Committee shall coordinate with the Director and Maintenance Director to develop and maintain a facility maintenance and capital improvement program that includes a short term plan (1-3 years) and a long term plan (4-6 years).
2. The facility maintenance plan will include a maintenance and replacement schedule for the building systems to include the following:
 - ❖ Heating, ventilation/air conditioning (HVAC)
 - ❖ Plumbing and electrical systems
 - ❖ Roof systems
 - ❖ Building exterior
 - ❖ Windows and doors
 - ❖ Interior
 - ❖ Site maintenance
 - ❖ ADA compliance
 - ❖ OSHA standards
3. Each 5 year capital improvement program at a minimum must include:
 - ❖ Education mission, vision and goals
 - ❖ Assessment of program capacity of an existing facility
 - ❖ Enrollment projections and new program needs
 - ❖ Efficiencies of current space usage
 - ❖ Match of infrastructure to programs
4. The Facilities Committee shall coordinate with the Director to report to the Board on the status of the facilities at least once annually in the month of June.

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