

**REGION 8 COOPERATIVE BOARD MEETING (via Zoom)  
January 27, 2021**

The regularly scheduled meeting of the Region 8 Cooperative Board was held on January 27, 2021

**Those in attendance were:**

CSD	Tori Manzi, Bob Duke, Marcus Mrowka, Diego Guterrez	(69.62/ea.)
Islesboro		(11.94)
RSU 13	Bill Pearce, Joseph Steinberger, Loren Andrews, Gerald Weinand	(77.82/ea.)
SAD 40	Danny Jackson, Seth Hall, Randy Kassa, Matthew Speno	(77.89/ea.)
SAD 7	Jerry White	( 7.49)
SAD 8	Yvonne Thomas	(24.58)
St. George	Alane Kennedy	(54.68)

Bobby Deetjen, Director; Sherry Moody, Business Mgr., Scott Browning, Assistant Director; Kristy Hastings, Student Services Coord.; JC Bakley, Teacher; Danica Wooster, Teacher

**Absent** – John Gorham

Bob Duke, Chair, opened the regular meeting at 7:01 P.M. **Total weighted votes: 910.24**

**PUBLIC COMMENT** – None

**ADJUSTMENTS** – None

**APPROVAL OF MINUTES**

MOTION by White, seconded by Hall, to approve the minutes of the regular December 16<sup>th</sup> board meeting

Bill advised that policy IJJ-E was deleted, not revised and the minutes will need to be amended.

Motion approved

**Total weighted votes: 708.05**

<b>Andrews(77.82): Yes</b>	<b>Duke(69.62): Yes</b>	<b>Gorham(11.94): Absent</b>
<b>Gutierrez(69.62): Yes</b>	<b>Hall(77.89): Yes</b>	<b>Jackson(77.89): Yes</b>
<b>Kassa(77.89): Yes</b>	<b>Kennedy(54.68): Abstain</b>	<b>Manzi(69.61): Yes</b>
<b>Mrowka(69.62): Abstain</b>	<b>Pearce(77.82): Yes</b>	<b>Speno(77.89): Abstain</b>
<b>Steinberger(77.82): Yes</b>	<b>Thomas(24.58): Yes</b>	<b>Weinand(77.82): Absent</b>
<b>White(7.49): Yes</b>		

**Update on School Occupancy Permit**

Bobby reported that he met with the Planning Board and they have approved the occupancy permit with the condition of planting twelve trees near the north entrance to the school.

**Create Ad Hoc Committee for Mission and Vision**

Bobby discussed the steps to create an Ad Hoc Committee for the mission and vision process. Yvonne advised the group would like to create a solid plan over the next five months that will include the process of researching data, planning for community engagement, including our students, and strategic planning for our school. Once the planning process is complete, she is hoping for more in person small group work to create a shared mission and vision. [Weinand arrived 7:09 PM] The committee is comprised of Loren, Jerry, Seth, Yvonne and Bobby.

MOTION by White, seconded by Hall, to approve the creation of an Ad Hoc Mission and Vision Committee

Joe asked if the committee would have members who are not board members. Jerry advised that community members would be encouraged to participate, as well. Joe asked if students would be included and Bobby advised that staff and students would have a voice in the process as well.

Motion approved

**Total weighted votes: 832.35**

<b>Andrews(77.82): Yes</b>	<b>Duke(69.62): Yes</b>	<b>Gorham(11.94): Absent</b>
<b>Gutierrez(69.62): Yes</b>	<b>Hall(77.89): Yes</b>	<b>Jackson(77.89): No</b>
<b>Kassa(77.89): Yes</b>	<b>Kennedy(54.68): Yes</b>	<b>Manzi(69.61): Yes</b>
<b>Mrowka(69.62): Yes</b>	<b>Pearce(77.82): Yes</b>	<b>Speno(77.89): Yes</b>
<b>Steinberger(77.82): Yes</b>	<b>Thomas(24.58): Yes</b>	<b>Weinand(77.82): Abstain</b>
<b>White(7.49): Yes</b>		

**Executive Session: Employment [1 M.R.S.A. §405 (6)(A)]**

MOTION by Jackson, seconded by White, pursuant to Section 405(6)(A) of Title 1 of the Maine Revised Statutes, move that the Board enter into executive session to discuss the non-negotiated staff and Director's compensation

Motion approved unanimously

**Total weighted votes: 988.06**

<b>Andrews(77.82): Yes</b>	<b>Duke(69.62): Yes</b>	<b>Gorham(11.94): Absent</b>
<b>Gutierrez(69.62): Yes</b>	<b>Hall(77.89): Yes</b>	<b>Jackson(77.89): Yes</b>
<b>Kassa(77.89): Yes</b>	<b>Kennedy(54.68): Yes</b>	<b>Manzi(69.61): Yes</b>
<b>Mrowka(69.62): Yes</b>	<b>Pearce(77.82): Yes</b>	<b>Speno(77.89): Yes</b>
<b>Steinberger(77.82): Yes</b>	<b>Thomas(24.58): Yes</b>	<b>Weinand(77.82): Yes</b>
<b>White(7.49): Yes</b>		

Enter: 7:16 PM  
Exit: 8:23 PM

**Action on Executive Session**

MOTION by Manzi, seconded by White, to approve the following contract pay increases for staff not covered by the collective bargaining agreement.

Tori stated that due to an expected increase in subsidy, there should be no budget impact. The salary increases are in line with the same positions locally.

- Adkins \$1,486
- Start \$.60/hour
- Fox \$.60/hr
- Browning \$5,000
- Hastings \$5,000
- Nolan \$3,288
- Hatch \$10,000
- Moody \$10,000
- Pardo \$12,000

Gerald asked about amending the motion to show uniformity in the salary increases. Tori corrected her motion with Jerry's approval as second to the amendment.

Motion approved

**Total weighted votes: 910.17**

<b>Andrews(77.82): Yes</b>	<b>Duke(69.62): Yes</b>	<b>Gorham(11.94): Absent</b>
<b>Gutierrez(69.62): Yes</b>	<b>Hall(77.89): Yes</b>	<b>Jackson(77.89): No</b>
<b>Kassa(77.89): Yes</b>	<b>Kennedy(54.68): Yes</b>	<b>Manzi(69.61): Yes</b>
<b>Mrowka(69.62): Yes</b>	<b>Pearce(77.82): Yes</b>	<b>Speno(77.89): Yes</b>
<b>Steinberger(77.82): Yes</b>	<b>Thomas(24.58): Yes</b>	<b>Weinand(77.82): Yes</b>
<b>White(7.49): Yes</b>		

## COMMITTEE REPORTS

### FINANCE

#### Warrants and Budget

Matt reported the committee met and reviewed the warrants for December and January and the December 31<sup>st</sup> financial report. He reviewed the financial report with the board. The committee reviewed the draft Adult Education budget. The committee will meet February 8<sup>th</sup> at 3:00 PM.

MOTION by Speno, seconded by Jackson, to accept and approve the warrants and budget reports for December and January

Motion approved

**Total weighted votes: 988.06**

<b>Andrews(77.82): Yes</b>	<b>Duke(69.62): Yes</b>	<b>Gorham(11.94): Absent</b>
<b>Gutierrez(69.62): Yes</b>	<b>Hall(77.89): Yes</b>	<b>Jackson(77.89): Yes</b>
<b>Kassa(77.89): Yes</b>	<b>Kennedy(54.68): Yes</b>	<b>Manzi(69.61): Yes</b>
<b>Mrowka(69.62): Yes</b>	<b>Pearce(77.82): Yes</b>	<b>Speno(77.89): Yes</b>
<b>Steinberger(77.82): Yes</b>	<b>Thomas(24.58): Yes</b>	<b>Weinand(77.82): Yes</b>
<b>White(7.49): Yes</b>		

## POLICY COMMITTEE

MOTION by Pearce, seconded by Jackson, to approve second reading of GCFB – Recruiting and Hiring of Administrative Staff (Revised), GCFB-R – Recruiting and Hiring of Administrative Staff Procedures (Revised), GCGA – Substitute Teachers (Revised), GCI – Professional Staff Development Opportunities (Revised), GCO – Evaluation of Represented Staff (Revised), IGA – Curriculum Development and Adoption (Replacing IGA – Curriculum), IIB – Program Class Size and Review (Revised), IJJ – Selection of Educational Materials (Revised), ILD – Student Surveys and Marketing Information (Revised), JE – Attendance (Revised), JICH – Student Drug and Alcohol Use (Revised), JICIA – Weapons, Violence and School Safety (Revised)

Motion approved

**Total weighted votes: 988.06**

<b>Andrews(77.82): Yes</b>	<b>Duke(69.62): Yes</b>	<b>Gorham(11.94): Absent</b>
<b>Gutierrez(69.62): Yes</b>	<b>Hall(77.89): Yes</b>	<b>Jackson(77.89): Yes</b>
<b>Kassa(77.89): Yes</b>	<b>Kennedy(54.68): Yes</b>	<b>Manzi(69.61): Yes</b>
<b>Mrowka(69.62): Yes</b>	<b>Pearce(77.82): Yes</b>	<b>Speno(77.89): Yes</b>
<b>Steinberger(77.82): Yes</b>	<b>Thomas(24.58): Yes</b>	<b>Weinand(77.82): Yes</b>
<b>White(7.49): Yes</b>		

MOTION by Pearce, seconded by Jackson, to approve first reading of Policies GBP– Earned Paid Leave (NEW), IGA – Curriculum (Delete), JICK-E1 – Bullying and Cyberbullying Reporting Form (Delete), JICK-E2 – Bullying and Cyberbullying Responding Form (Delete), JICK-E3 – Bullying and Cyberbullying Remediation Form (Delete), JICK-E4 – Bullying Process Flow Chart (Delete), JK – Student Discipline (Revised), JKB – Student Detention (Delete), JKD – Suspension of Students (Revised), JLCCA – Students with HIV/AIDS (Delete), JLCD-E – Administration of Medication to Students Form (Delete), JLF – Reporting Child Abuse and Neglect (Revised), JLF-E – Suspected Child Abuse/Neglect Report Form (Delete), JLIE – Student Motorized Vehicle Use and Parking (Revised), KDB – Communication with Parents (Delete), KLG-R – Relations with Law Enforcement Authorities Administrative Procedure (Revised)

Gerald asked when does the committee meet and review the policies. Bill reported on the policy review schedule. Joe asked who reviews the policies prior to the board meeting. Joe asked about the changes to policy KLG-R regarding law enforcement entering the school premises. The Admin Team will review Policy KLG-R at Bill’s request.

Motion approved

**Total weighted votes: 832.35**

<b>Andrews(77.82): Yes</b>	<b>Duke(69.62): Yes</b>	<b>Gorham(11.94): Absent</b>
<b>Gutierrez(69.62): Yes</b>	<b>Hall(77.89): Yes</b>	<b>Jackson(77.89): Yes</b>
<b>Kassa(77.89): Absent</b>	<b>Kennedy(54.68): Yes</b>	<b>Manzi(69.61): Yes</b>
<b>Mrowka(69.62): Yes</b>	<b>Pearce(77.82): Yes</b>	<b>Speno(77.89): Yes</b>
<b>Steinberger(77.82): No</b>	<b>Thomas(24.58): Yes</b>	<b>Weinand(77.82): Yes</b>
<b>White(7.49): Yes</b>		

#### **PERSONNEL COMMITTEE**

Tori advised the committee is beginning the review of the Director’s evaluation form. This form will be revised and the committee would like comments from the board. Tori will send out to board members before the next meeting.

#### **CURRICULUM COMMITTEE**

Seth reported the committee met and discussed the committee’s review of the Program Evaluation Tool. The committee would like to work with Bobby, Admin and the teacher’s association on updating the existing process. The Program Evaluation Tool is used by teacher’s each year as required by the Department of Education. Bobby felt the evaluation tool is not currently being used properly and could be used to create better programming. Seth would like the board to endorse the committee moving forward in assisting the process. The board supported the initiative of getting feedback from instructors and the Admin staff on updating this tool.

#### **CHAIR UPDATE**

Bob thanked Bobby and the school staff for keeping the students safe during this difficult time.

#### **DIRECTOR UPDATE**

Bobby advised that Skills USA is a leadership organization where students lead and compete against students statewide and nationwide. Unfortunately the state competition was cancelled last year but this year a local competition was organized by the SkillsUSA advisors. The competition was very successful and the students had a great day.

#### **ADJOURNMENT**

Bob declared the meeting adjourned at 9:03 PM.

Next Board Meeting: February 24, 2021

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Robert Deetjen, Board Secretary