

Section B: School Board Governance and Operations

BDE BOARD COMMITTEES

The Board believes that committees can be useful to its decision-making process and in the transaction of Board business. The Board may establish such committees as it deems necessary to facilitate school governance and address ongoing school needs. A committee has only such authority as specified by the Board.

All committees shall be comprised of less than a majority of the Board.

All committee meetings are open to the public except as provided by the Freedom of Access Law and the Municipal Public Employees Labor Relations Law.

Establishment and Functions of Standing Committees

The following provisions apply to the establishment and functions of standing committees:

- A. All standing committees shall be established by vote of the Board. A motion to establish a standing committee shall state the purpose and responsibilities of the committee (the “charge”) and set the number of members comprising the committee.
- B. The Board Chair will solicit or if need be appoint members to a standing committee from among the membership of the Board. For existing standing committees, appointments will be made at or as soon as practicable after the Board’s annual organizational meeting.
- C. The Board Chair shall also make appointments to standing committee vacancies on standing committees that occur prior to the Board’s next organizational meeting.
- D. The term of appointment to a standing committee shall be until the next organizational meeting.
- E. Each standing committee, except for the Finance Committee, will elect its own chair.
- F. The Board Chair and Director shall be ex officio (non-voting) members of all standing committees.
- G. Any Board member may attend standing committee meetings, but only appointed members of the committee may vote.
- H. Except as authorized by law or Board action, a standing committee may research issues and make recommendations for Board action, but may not act for the Board.

- I. A standing committee may be abolished at any time by a vote of the Board.
- J. The responsibilities of a standing committee may be modified at any time by a vote of the Board.

Authorization/Appointment of Standing Committees

The Board shall have the following standing committees:

1. Personnel
2. Policy
3. Curriculum
4. Facility/Grounds/Equipment
5. Finance/Budget
6. Negotiations
7. Adult Education

The Board may establish other standing committees it deems necessary in accordance with this policy.

Ad Hoc Committees

Ad hoc committees may be formed by Board action for a specific purpose and will cease to exist following the completion of that purpose or upon action of the Board. Board ad hoc committees may include non-board, voting members.

Legal Reference: 1 M.R.S. § 401 et seq.

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